

FINAL



MINUTES
Virginia Outdoors Foundation
Finance, Audit and Compliance Committee
Fredericksburg
September 4, 2025

Attendance

Board of Trustees

Tack Richardson, Chair
Sissy Crowther
Elizabeth Copeland

Staff

Brett Glymph, Executive Director
Bobbie Cabibbo, Executive Assistant
Kathy Combs, Finance Manager
Dave Morton, IT/GIS Director

Meeting was brought to order by the Chair, at 12:30 p.m.

APPROVAL OF THE ORDER OF BUSINESS

A motion made by Sissy Crowther to approve the order of business; motion seconded by Elizabeth Copeland and passed unanimously.

PUBLIC COMMENTS

No comments were offered.

EXECUTIVE DIRECTOR'S REPORT

Brett reported that the FY24 audit was finished and unmodified and the FY25 audit is on track for timely completion.

The calendar dates suggested for recommendation to the full Board of Trustees are as follows:

- 2/19/26 – Finance Committee
- 3/12/26 – Board of Trustees
- 5/7/26 – Finance Committees
- 6/11/26 – Board of Trustees
- 9/24/26 – Board of Trustees

REVIEW OF FY25

Kathy Combs took the trustees through the FY25 end of the year figures.

Report on Technology Findings

Dave Morton gave an IT Update presentation which is on file with the permanent record of this meeting. The presentation covered current cyber security initiatives, verifying best practices, sensitive information management and cyber response planning.

Trustees requested that eligibility for VOF staff to take part in state offered be explored and that staff's efforts to manage compliance with state guidelines are documented. Trustees discussed changing the name of the committee.

The meeting adjourned at 1:26 p.m.