



**Virginia Outdoors Foundation  
Get Outdoors (GO) Fund**

**Progress Report**

Project Name:

Project Number:

Date:

Description of Work Completed Since Last Report:

Anticipated Completion Date (use grant deadline if no other estimate):

**Funding Request**

**Total Funds Requested**        \$

*Please complete whichever of the following charts are applicable. You may report by project deliverables or split out costs between materials and time/labor. You do not need to complete all charts.*

**Project Deliverables**

Item	Cost	Use	Invoice (please number with coordinating item)
<i>Ex: Signage, installed</i>	<i>\$5,000.00</i>	<i>Safety on walking path</i>	<i>Yes, contractor estimate</i>
1.			
2.			
3.			

**Materials**

Item	Cost	Use	Invoice (please number with coordinating item)
<i>Ex: Prefabricated Path Signs</i>	<i>\$4,900.00</i>	<i>Delineate walking path</i>	<i>Yes, Lowes receipt</i>
1.			
2.			
3.			
4.			
5.			

**Time/Labor**

Person or Title	Hours	Hourly Rate	Total	Description of Work
<i>Ex: Groundskeeper</i>	<i>5</i>	<i>\$20.00</i>	<i>\$100.00</i>	<i>Installed signs in park</i>
1.				
2.				
3.				
4.				