



# 2021–2022 Preservation Trust Fund Public Access Grant Application

Visit [vof.org/ptf](http://vof.org/ptf) for more info.

Submit questions and completed application to [grants@vof.org](mailto:grants@vof.org).

Applications due by 11:59pm on March 11, 2022.

Note: This application and any materials provided may be shared with the public without any notice to applicant.

## Application Assistance

VOF staff are available to assist at any time during the application process. Please contact the grant program manager at (434) 282-7054 or by email at [grants@vof.org](mailto:grants@vof.org) to discuss the PTF Program or potential ideas for a proposal. We can help determine a local VOF staff contact who may assist with developing your application, telling the story of the project, scheduling a site visit, or selecting support materials for submission.

## Applicant Information

Organization

Contact person

Phone number

Email address

Mailing address

Type of applicant	Individual	Non-profit*	Local	State	Regional
	Tribal	VOF	Other		

*\*If you are a registered non-profit, provide documentation that you are registered and in good standing with the State Corporation Commission. The URL of the organization's SCC Business Entity Details page will suffice: <https://cis.scc.virginia.gov/EntitySearch/Index>*

## Project Information

Project name

*This name will be used in public relations and grant documents should funding be awarded.*

Project location (latitude/longitude required,\* other location info such as street address or tax parcel ID optional)

Latitude

Longitude

Other

GIS shapefile of property available?      Yes      No      Total acres to be protected

Grant funding request (min. request \$10,000; past grants have averaged \$100,000)

Would you like to be considered for any other VOF grant program if eligible?      Yes      No

Provide a brief (500 characters max) summary of this project in the space below.

\*See application guide for directions on using Google Maps or contact [grants@vof.org](mailto:grants@vof.org) to ask for help getting lat/long coordinates.

## Public Access Characteristics

### Calendar

The project site will be open to the public daily (excluding nights/holidays).

The project site will be open to the public at least 75% of the year.

The project site will be open to the public 50-75% of the year.

The project site will be open to the public less than 50% of the year.

### Additional information:

### Area

100% of the project site will be open to the public.

At least 75% of the project site will be open to the public.

At least 50% of the project site will be open to the public.

### Additional information:

### Accessibility (select all that apply)

The project site is accessible by foot, bike, scooter, etc. (connected to sidewalk or an existing public park).

The project site is accessible by public transportation.

The project site has public parking.

### Additional information:

*This space intentionally left blank.*

## Plan Alignment

Indiciate which of the following plan goals the project supports (select all that apply)

Local comprehensive plan or master plan      Date of plan:

Page #

Copy and paste relevant plan excerpt below, or provide a URL if you have one:

Regional plan

Date of plan:

Page #

Copy and paste relevant plan excerpt below, or provide a URL if you have one:

Virginia Outdoors Plan

Date of plan:

Page #

Copy and paste relevant plan excerpt below, or provide a URL if you have one:

Use the space below to briefly describe any other plans that support this project, including relevant excerpts:

## Questionnaire & Supplemental Material

For questions 1–18, please limit responses to the spaces provides. Up to 20 pages of supplemental material, 5 digital photos, and/or 5 minutes of digital video/audio may be submitted to support the project proposal. The purpose of the additional material should be to inform VOF about the unique qualities of the project and the community benefitting from the project. Please do not submit full versions of local, regional or statewide plans, organizational reports or tax documents. Anything, beyond 20 pages will not be considered. See application guide for additional information and examples of support material.

Supplemental material included?

Yes

No

*Questionnaire begins on the next page.*

## Project Description

1. Describe the property, including the existing conditions (size and composition of property, natural resource values, recreational, scenic, and cultural resources, and/or significant landscape features).

2. Describe the planned method of land protection for this project (i.e., how the PTF requirement for a conveyance of real estate interest to VOF or a locality will be met)

3. List the proposed goals and objectives of the project.

4. Is this project part of a larger movement (e.g. Have other projects of a similar nature happened near this one? Is this one of many that are ongoing in this area?)

5. How will this area be managed in the future?

### **Community Description**

6. Describe the community being served by this project. Describe the importance of this project to the community and address how this project will better serve the community.

7. Describe how the community has been involved in the development of this proposal and/or will be involved in the implementation of this project. Describe how community support is shown for this project.

8. How does this project address a specific need in the community or provide a unique service to the community?

9. List any partners or partnerships related to this project. These do not have to be groups that are financially invested in the project, just those that participate or help with any aspect of the project. Please briefly describe their involvement.

10. Provide any other information about this project that makes it unique/special. If the area has special significance to the community, please describe it here.

### **Schedule**

11. Describe the timeline/plan of work for this project. Include who is expected to do the work and when. Work that has already been completed toward the project should be mentioned here.

### **Budget**

12. Total cost of the project: \$

13. Total amount of funding in hand (other grants awarded, donations, in-kind services). Provide hours, rates, and values where possible.

14. Amount requested from PTF:

15: Amount requested from other funding sources:

16. Describe how funds will be budgeted for this project. If the scope of the project is larger than the PTF-PA request, include any additional funding from partners, grants, volunteer hours, or materials or services donated. Note which values are requested versus secured. Provide hours, rates, and values where possible.

17. Explain if the grant funding is a key component to getting the project started or completed.

18. Address how reduced funding would impact the scope of the project. Please address viability and scope at 75% and 50% of the requested funding.